

Berkley Tree Board Meeting Minutes

Date: Monday, June 23, 2025

Time: 7:04 PM – 8:08 PM

Attendance

Present: T. Losey (Chair), D. Hennen, L. Fritsch (Vice Chair), G. Elrod (Secretary), B. Lathrop, A. Wozniak, F. Foen

Absent: E. Fogle, S. Bard

Additional Visitors: None

Agenda Items

Approval of Meeting Minutes

- The minutes from the May 27, 2025 meeting were reviewed and approved.

Public Comments

- No public comments were received.

Approval of Agenda

- The agenda was reviewed and approved as presented.

Old Business

- **UCF IRA Grant:** Berkley was not selected. The board will apply lessons learned to strengthen future applications.
- **DTE Grant – Spring Tree Plantings:** Tree distribution under the grant is progressing and expected to conclude by the end of June.
- **Oxford Park Tree Guards:** Existing Gator Bags are sufficient; no additional protection measures are needed at this time.

DPW Update

- **SavATree Tree Inventory Progress:** Looking into SaveATree to complete our Street tree inventory and will be integrated with the City's GIS system.
- **Spring Tree Planting:** See DTE update above.

New Business

- **Fall Tree Planting:** Outreach is underway to meet the 200-tree goal. Promotion will include water bill inserts and support from the City's communications team.
- **Street Art Fest:** The Tree Board will host a table (and participate in the chalk art contest) on event day from 11 AM to 5 PM, staffed by board volunteers.
- **Library Trees:** J.H. Hart will assess trees on the library grounds for maintenance or removal needs.

- **Library Outreach Event:** A public education program is being considered for the fall/winter or 2026; a proposed topic would be to share street tree inventory insights and public GIS access.
- **Tree Removal FAQ:** A. Wozniak will draft an FAQ, based on D. Hennen's recommendation, addressing common questions about tree removal decisions.
- **Bookley Participation:** The board will explore registration timing and participation to extend its outreach efforts.

City Council Update – D. Hennen

- Board members confirmed receipt of the updated Boards and Commissions Handbook.
- Reminder: Meeting minutes must be submitted to the City liaison within six days of each meeting.

Adjournment

- The meeting adjourned at 8:08 PM.

Next Meeting: Monday, September 22, 2025, at 7:00 PM.